

FOR OFFICE USE ONLY

Tax Map No _____ Zoning District _____ School District _____
Date Application Received _____ Fee Received (Ck #) _____

TOWN OF JEWETT
PLANNING BOARD
APPLICATION FOR SUBDIVISION - SKETCH PLAN REVIEW

TO THE PLANNING BOARD OF THE TOWN OF JEWETT, NEW YORK:

A. STATEMENT OF OWNERSHIP AND INTEREST:

The applicant(s) _____
is/are the owner(s) of property located at _____
The applicant's mailing address is _____
Phone: Day (____)____-_____, Evening (____)____-_____, Cell (____)____-_____

B. NAME AND LOCATION OF PROPOSED SUBDIVISION:

Name or Title of Subdivision _____
Tax Map No _____ Zoning District _____ School District _____ Total Acreage _____

C. REQUEST AND SKETCH PLAN: The applicant requests the Planning Board review a proposed subdivision for the above described property as shown on the

SKETCH PLAN – Attach two (2) copies **DRAWN TO SCALE, SHOWING:**

1. ENTIRE TRACT ACCURATELY DIMENSIONED at no less than 200 feet per inch
2. THE LOCATION [Portion] to be SUBDIVIDED,
3. DISTANCE to NEAREST ROAD,
4. ALL EXISTING STRUCTURES, WOODED AREAS, STREAMS, AND WETLANDS, with distances
5. TOPOGRAPHIC CONDITIONS,
6. SIGNIFICANT PHYSICAL FEATURES [and within 200 Feet of perimeter boundary],
7. CURRENT UTILITIES and EASEMENTS,
8. PROPOSED PATTERN OF LOTS, EASEMENTS, ROAD LAYOUT, DRAINAGE, SEWER & WATER
9. ANY OTHER INFORMATION ABOUT NEIGHBORING PROPERTIES AS MAY BE NECESSARY.

Note: other requirements will be determined by the Planning Board during review of application

D. NAMES OF ABUTTING OWNERS INCLUDING OWNERS DIRECTLY ACROSS STREET:

Within 500 feet of Lot _____

E. LICENSED LAND SURVEYOR OR ENGINEER:

Address: _____ Telephone _____

F. SITE VISIT: During review of application, members may need to visit the site. If you object check ____

G. DECLARATION: I/We declare that the statements contained herein are true and that I/We have not knowingly or willfully given a false statement, or given false information, or omitted information in connection with this application.

Signature(s) _____ Date _____

Note: Current Fees are posted at the Jewett Town House and on the Official Website

FOR PLANNING BOARD USE ONLY

PLANNING BOARD ACTIONS

On _____, 20____ the Planning Board determined this subdivision is
[] Minor [] Major [] Cluster Development

STEPS IN APPLYING FOR SUBDIVISION SKETCH PLAN APPROVAL

1. APPLICATION FOR SKETCH PLAN REVIEW

At Least TEN (10) DAYS prior to the Planning Board regular scheduled meeting

1. Complete application and submit to the Clerk of the Planning Board with:
2. Two(2) copies of Sketch Plan – scale of not less than 200 feet to inch, include
 - a. location to be subdivided and distance to nearest existing road
 - b. all existing structures, wooded areas, streams, wetlands,
 - c. other significant physical features within portion to be subdivided and 200 feet thereof
 - d. with significant topographic conditions – show contours of not more than 20 feet
 - e. name of owner, name of professional person preparing design
 - f. names of all property owners within 500 feet of any perimeter boundary
 - g. proposed subdivision name, tax map number, scale, north arrow and acreage involved
 - h. proposed pattern of lots include width, depth, acreage
 - i. proposed road layout, recreation area, system of drainage, sewerage and water supply
 - j. all utilities currently available
 - k. all existing or proposed easements and covenants
3. Based on tax map – show entire tract on one sheet
4. Copy of Covenants and/or Deed Restrictions of all or part of tract
5. Application fee (check made payable to Town of Jewett)
6. SEQR form (Part 1 filled out)

2. ATTEND PLANNING BOARD MEETING

1. to review Application and Sketch Plan and discuss other possible requirements
2. to answer any questions that may arise
3. Planning Board will Review Sketch Plan and classify subdivision as minor or major

AFTER SKETCH PLAN IS REVIEWED AND APPROVED BY PLANNING BOARD

1. Submit Application For Subdivision – minor or major (as instructed)
2. Submit appropriate fee
3. Submit five copies of plat

FOR SPECIFIC REQUIREMENTS AND FURTHER INFORMATION

REFER TO SUBDIVISION REGULATIONS AND APPROPRIATE APPLICATION FORM

Note: Current Fees are posted at the Jewett Town House and on the Official Website